



SPC Preschool
 An Early Childhood Enrichment Program
 2829 Kingston Pike
 Knoxville, TN 37919
 (865) 523-9997 or (865) 523-2189

Date of Tour: _____

Tour given By: _____

Tour given With: _____

Child's Date of Birth: _____

Due date for infant care only: _____

Child's Full Name: _____

Name called: _____

Father's Name _____

Mother's Name _____

Street Address _____

City _____ State _____ Zip _____ Home Telephone _____

Father's Employment _____ Work # _____

Mother's Employment _____ Work # _____

Cell Phone #'s Mother _____ Father _____

Father's Email _____

Mother's Email _____

DATE CHILD CARE IS NEEDED: _____

Please circle the number of days you would like your child to be enrolled. Upon application to the program a non-refundable fee of \$25.00 will be due.

	Infants	Toddlers	Preschool
Monday-Friday	995	920	875
Mon/Wed/Fri	800	675	640
Tue/Thurs	675	560	530

Effective January 1, 2021

Priority on the waiting list is given to siblings of children currently enrolled in the program and to members of Second Presbyterian Church. Please check if you are a member of Second Presbyterian Church _____.

2nd child discount 10% 3rd child discount 12%

For Office Use Only

Date Received _____

Enrollment Forms Sent _____

Application Fee _____

Sibling? _____



Preschool of Second Presbyterian Church An Early Childhood Enrichment Center

2829 Kingston Pike Knoxville, TN 37919

(865) 523-9997 or (865) 523-2189

Director: Linda Sue E. Byrd, B.S.

Email - lsbyrd@2ndpres.org

About the Preschool...

Our purpose is to provide quality child-care to the community that fosters the development of the whole child to his or her full potential as a child of God. We are open from 7:30 a.m.-5:30p.m. Monday – Friday. We serve children from 6 weeks to 5 years of age. Low staff child ratios enable the teachers to provide an environment conducive to exploring all developmental areas.

Full-Time Five Days Per Week

We encourage you to enroll your child in a full-time program to allow them the best opportunity to adjust to a regular routine.

Because the staff/child ratio is higher in infants, toddlers and twos, a higher fee is charged for those under three years of age.

Part-Time

Parents have the option to enroll their child either to attend Monday/Wednesday/Friday or Tuesday/Thursday, depending on space availability.

Fee Schedule

There is a \$25.00 non-refundable application fee due at the time of applying for care. There is also a \$100.00 materials fee that is due in September. This fee will be prorated for those beginning in all other months.

All payments are made on a monthly basis. Tuition is due on the first of each month and will be considered late after the fifth working day. A late fee will be charge after the fifth.

Table food is provided by the preschool. Morning, afternoon snack and a daily hot lunch are included in the tuition amounts.

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Second and Third child discounts are as follows:
10% and 12%

WAITING LIST AND RESERVING OPENINGS

Holding openings for children who already have siblings in the program and for church member and church staff is as follows:

- There is a grace period of one month with no tuition charge.
- Half tuition will be charged starting with the second month if the parents wish to reserve the opening.
- Full tuition will be charged starting with the third month if the parents wish to reserve the opening.

Holding openings for children who are new enrollees and do not have a sibling in the program is as follows:

- Pay full tuition starting with the day the hold begins.

Please note that we do close with Knox County inclement weather closings.

Vacation/Holiday Schedule

December 21-Jan 1 2021	Christmas Break
January 18, 2021	MLK Day
March 18 & 19, 2021	Spring Break
April 2, 2021	Good Friday
May 31, 2021	Memorial Day

July 5, 2021	Independence Day observed
July 16 & 19, 2021	Inservice
September 6, 2021	Labor Day
November 25 & 26, 2021	Thanksgiving Holiday
December 20-Dec 31, 2021	Christmas Break

Family Resources

Child Find

Phone: 865-594-1530

Knox County Schools Fort Sanders Ed. Dev. Center, Room 210 501 South 21st Street, 37916

Website: <http://knoxschools.org/Domain/3929>

Service: Child Find identifies children between the ages of 3 and 5 with special educational needs. Educational needs are determined through parent interview and child evaluation. Area evaluated may include, but are not limited to: vision, hearing, speech and language, motor, cognitive and adaptive development. Following evaluation, if a child is determined to be in need of special educational services, an individual plan of services will be developed.

Office Hours: Monday – Friday from 8:00AM – 4:00PM

Helen Ross McNabb Center

Phone: 865-637-9711

201 W. Springdale Avenue, 37917 Fax: 865-637-1278

Children and Youth Center 600 Arthur Street 37921 Phone: 865-523-8695 Website: www.mcnabbcenter.org

Help with behavioral needs

Insurance: All TNCare, Some Commercial Insurances and some grant programs.

Angelic Ministries

Phone: 865-523-8884

1218 N. Central Avenue, 37917 Fax: 865-637-1883

Clothing, Hygiene, Household Items, Furniture

Hours: Tuesdays & Wednesdays from 8:00AM – 10:30AM – on a first come, first served basis.

Clients may receive clothing and hygiene items every 90 days without a referral.

Bread of Life Food Pantry Phone: 865-690-0031

West Park Baptist Church 8833 Middlebrook Pike, 37923

Must bring a driver's license or picture I.D. Clients only allowed 1 visit every 30 days.

Hours: Friday Noon – 2PM, Tuesday and Friday from 4PM – 6PM

Cover Tennessee

Phone: 800-318-2596

Website: www.covertn.gov / www.healthcare.gov

Local Contact: Tennessee Community Services Agency Phone: 865-966-6716

Office Hours: Monday – Friday 8:00AM – 4:30PM

Services: Cover Tennessee was developed to create health insurance options that are affordable and portable, and meet the needs of the uninsured in our state. Cover Tennessee has three programs. CoverKids offers free comprehensive health coverage to qualifying uninsured children in Tennessee, age 18 and younger with a family household income less than 250 percent of the federal poverty level.

SHELTERS/ Transitional Housing Programs

Emergency Shelter Care Helen Ross McNabb Center

Phone: 865-637-9711

114 Dameron Avenue, 37917

Website: www.mcnabbcenter.org